

Today's Date: \_\_\_\_\_

**UCSD DEPARTMENT OF MATHEMATICS  
Proposed Visitor Form**

Please complete ALL sections of this form before submitting to the Chair's Office.

Visitor's Full Legal Name: \_\_\_\_\_  
(as it appears on their passport)

Visitor's Title: \_\_\_\_\_

Visitor's Institution: \_\_\_\_\_

Visitor's Country of Citizenship: \_\_\_\_\_  
(if not a U.S. Citizen or Permanent Resident)

Visitor's Email Address: \_\_\_\_\_

Visitor's Dates of Stay — From: \_\_\_\_\_ To: \_\_\_\_\_

Faculty Host(s): \_\_\_\_\_

**Non-U.S. Citizens or Non-Permanent Residents must be PRESCREENED**

The U.S. government restricts collaborating with or shipping to certain individuals or organizations. These restricted entities include terrorists, weapons proliferators, and denied or debarred parties. Certain transactions with restricted entities are prohibited, require an export license or require further review. *UCSD uses Restricted Party Screening (RPS), escalation and export license reviews to ensure compliance with federal export control regulations.*

**RPS Required for: Foreign collaborations (including visitors, visiting scholars or visiting grad students);** Awards or agreements with foreign entities; International shipments; Paying foreign persons or entities (for purchases, travel, reimbursement, etc.)

If an export license is required it takes a minimum of 6 weeks to have it approved by the US government and must be in place prior to the export. Noncompliance with the export regulations can result in penalties of \$250,000 to \$1 million per violation.

**Resources for visitors are LIMITED. Visitors should bring their own wireless laptop.**

Brief description of the research to be conducted (**REQUIRED** for ALL visitors regardless of length of stay):

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Department Chair

**STAFF USE ONLY:**

- Visa type: J-1 H1-B B-1 WB F-1 F1-OPT
- Visitor requires a J-1 visa to be processed by UCSD
- RSAS file submitted to ORA
- Restricted Party Screening (RPS) performed on \_\_\_\_\_
- Office assigned \_\_\_\_\_
- ID card form given (long-term visitors only)
- ID card obtained from Campus Card Office
- ID card entered into OMNILOCK security system